

Datafile Software  
Limited

Accounting and  
Management  
Information  
Systems

Established 1985

## Welcome

Welcome to our final quarterly newsletter for 2010 for users of Datafile Software systems.

We released the latest version of Datafile - Release 6.4 - in November. Further details on the contents of this release can be found in this newsletter. We have continued to develop the Datafile product and build in features to help businesses operate more effectively and efficiently. Your reseller can update you on the new features and install the latest release if required.

Finally, I wish you a Merry Christmas and a prosperous New Year and look forward to your continued custom in 2010.

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# Datafile Software User News

The UK's number one flexible accounting solution

## Release 6.4 contents

This is the second release for 2010 and includes links to Open Office for those users who do not have the full Microsoft Office suite installed. A summary of some of the features included is listed below:

- Authority Levels for marking accounts on Stop/Suspended
- Additional Credit Control/Aged Analysis Reporting Options
- Increased entries in Sales/Purchase Allocations
- Nominal/Cashbook Period Close facilities
- Additional Options within Financial Summaries
- Stock Record/Transaction Pick Lists
- Additional Options on Average and FIFO Cost Updating
- Additional Cost of Sale Updating Options in Sales Order Processing
- Extra Facilities in Order Processing Document Production
- Conditional Text Items on Order Processing Documents
- Trade Account Options in Point of Sales Cash Entry
- Links to Open Office for report printing to Documents/Spreadsheets
- New Report Generator Mail Merge option to link to Microsoft Word and Open Office
- Additional Features for SQL Updating
- Image and Default Print Options on Profiler User-Defined Reports

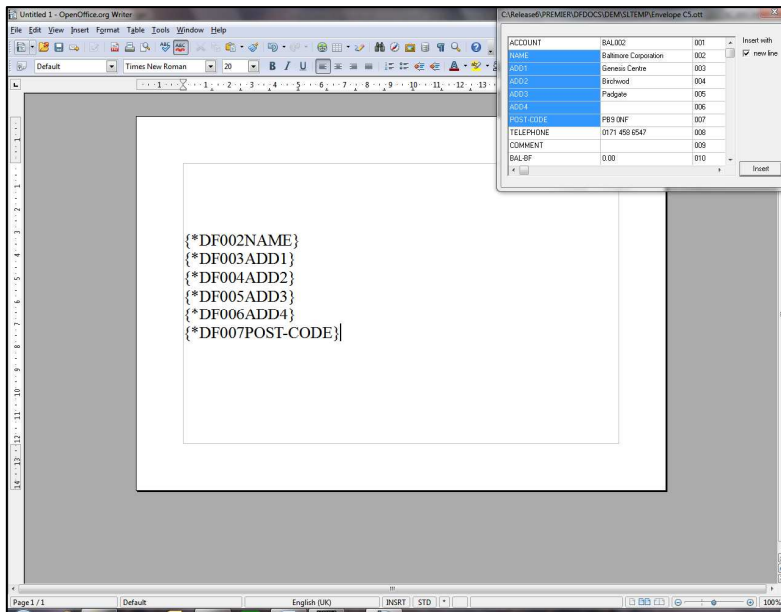
## Changes to the VAT Rate 4th January 2011

Guidance notes are now on our website to provide assistance for the increase in standard rate VAT from 17.5% to 20% on January 4th 2011—follow the link in the Highlights section.

The screenshot shows the Datafile Software website homepage. At the top, there is a navigation bar with links for Home, User, Reseller, and Contact Us. Below this is a main header with the text 'Datafile software' and 'Bespoke accounting solutions for an off-the-shelf price...' followed by the phone number '0800 612 2766'. A secondary navigation bar includes links for Enquiry, Products, Services, Case Study, News, and About Us. The main content area features a 'Highlights' section with a prominent '20%' icon and the text 'VAT changes needed for the 20% rate'. Below this, there is a section titled 'Bespoke, flexible solutions...' with a sub-heading 'VAT Changes January 2011 - Change to 20% Rate' and a note: 'On January 4th 2011 the standard rate of vat will change to 20%'. At the bottom, there is a section titled 'The Datafile Challenge'.

## Open Office Links

Over the years various options have been added to the Datafile system to link to Microsoft Word and Excel programs including options to print reports to Word/Excel and to create word templates for use against main application databases. Recently the OpenOffice suite of programs has become more widely used and Release 6.4 includes options to link to these applications as we do Microsoft Word / Excel.



**Report Printing** — When printing a report within Datafile if the system is configured to use OpenOffice options are available to print the report to 'Text Document' or 'Spreadsheet'. If print to 'Text Document' then the report is opened using the OpenOffice Writer program. If printed to 'Spreadsheet' then the report is opened using OpenOffice Calc.

**Application Word Links** — Usually accessed through the Ledger Enquiry this option allows for the saving of word documents against the application. For example on the Sales Ledger you can define templates for envelope printing or debtor chasing letters and then create a document for that template containing details from the customer account record.

## Authority Levels for Marking Accounts on Stop / Suspended

This new facility allows for the setting of authority levels required to both mark an account as on stop/suspended and a separate authority level to release the account. In addition Release 6.4 extends the logging options available within the sales ledger when an accounts stop status is changed to the purchase ledger equivalent. The authority level options also apply when entering Cashbook receipts and payments where you can also release an account from being on stop.



## Nominal Financial Summaries—Percentage Variances

Financial Summaries allow the print of variance values between items such as actual values against budgets, actual values against last years values etc. This new feature allows for the calculation of variance percentages within the 'full mode' financial summaries.

The screenshot shows a Profit & Loss Statement for Datafile Demonstration Limited, printed on 30/09/10. The report compares data from 01/01/10 to 31/01/10. It includes columns for Actual, Budget, Variance, and % for both the current period and Year to Date.

	From Actual	01/01/10 Budget	to 31/01/10 Variance	%	Year to Date Actual	Year to Date Budget	Year to Date Variance	%
<b>Revenue / Sales</b>								
Product Revenue	60485	64727	( 4242 )	93%	60485	64727	( 4242 )	93%
Service & Other Income	10601	10061	540	105%	10601	10061	540	105%
<b>TOTAL SALES</b>	<b>71086</b>	<b>74788</b>	<b>( 3702 )</b>	<b>95%</b>	<b>71086</b>	<b>74788</b>	<b>( 3702 )</b>	<b>95%</b>
<b>LESS COST OF SALES</b>								
	35064	38692	( 3628 )	90%	35064	38692	( 3628 )	90%
<b>GROSS MARGIN</b>	<b>36022</b>	<b>36096</b>	<b>( 74 )</b>	<b>99%</b>	<b>36022</b>	<b>36096</b>	<b>( 74 )</b>	<b>99%</b>
as %age of Sales	50.67%	48.26%	2.00%		50.67%	48.26%	2.00%	

A new balance 'column' has been added to the summary definition - when set you are prompted for the two balance items you wish to calculate the percentage variance between.



### Larger File Sizes



Database files and saved document files within Datafile have a maximum file size of 2GB. With the increase in database size on previous releases (doubling the maximum items per database to 320 and the maximum record size to 4K per record) and developments to the document designs increasing the size required to save the document some users have reported they are close to this limit.

From Release 6.4 this limit is removed and there is no longer a maximum file size to a database or the saved documents file – subject to available disk space of course. Note that, with regards to databases, the maximum number of records allowed per application/product level is unchanged.

Merry Christmas from all at Datafile



### Online Backup

## Online Backup for Datafile users

Developed and used by Datafile Experts

Go to [datasquirrel.co.uk](http://datasquirrel.co.uk)



Computer Data

Internet

Backup Server

Replication Store

**5GB Datafile:**  
**Single User £15**  
**Multi User £30**

Works with all other business data types  
Free online assessment. Prices are monthly + VAT



Tel: 0115 9262355

[enquiries@datasquirrel.co.uk](mailto:enquiries@datasquirrel.co.uk)

[datasquirrel.co.uk](http://datasquirrel.co.uk)

DataSquirrel is Popular. Basic systems £15 per month.

Backup for Datafile. Easy and straightforward: Remote installation & Monitoring by DataSquirrel Staff.

Works just as well with all business data types. Contact Datasquirrel – DataSquirrel do the rest.